



WEDNESDAY, MARCH 8, 2017 at 5:30 PM

SIERRA CANYON ASPEN LODGE ■ 1798 DEL WEBB PKWY W ■ RENO, NV 89523

**I. CALL TO ORDER/ESTABLISHMENT OF QUORUM**

**II. HOMEOWNER FORUM**

In accordance with NRS116.31083 this portion of the meeting is devoted to unit owners' comments and discussion of those items listed on the agenda only. Limited to three (3) minutes per member. No owner may give away their allotted time to expand another owner's time. Except in emergencies, no action will be taken upon a matter raised during this forum until the matter has been specifically included on a future agenda as an item upon which action may be taken. No member or committee member will be permitted to speak during the meeting unless called upon by the Board.

**III. APPROVAL OF MINUTES**

- A. January 11, 2017
- B. February 8, 2017

**Action Required:** Review/Motion

**IV. FINANCIALS**

- A. Treasurer's Report
- B. Current Year to Date Financial Statements

**Action Required:** Review Only

**Action Required:** Review/Motion

**V. REPORTS**

*The Board of Directors may take action on items recommended during each report out from counsel and staff.*

- A. Architectural Review Committee
- B. Budget & Finance Committee
- C. Facilities Committee
- D. Somerset Traffic Ad-Hoc Group
- E. Maintenance Supervisor
- F. Compliance Report
- G. Community Manager
- H. Legal Update on Drainage and Lodge

**Action Required:** Review/Motion

**VI. UNFINISHED BUSINESS**

- A. Committee Board Liaisons

**Action Required:** Review/Motion

**VII. NEW BUSINESS**

- A. Status of Committees & Charters
- B. Committee Member Appointments
- C. Common Area Drainage Repairs
- D. Contracting of an Engineer for Consulting Needs
- E. Rockery Walls Inspection & Maintenance
- F. Lodge Alarm System Needs
- G. General Counsel Direction for Tasks

**Action Required:** Review/Motion

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**Action Required:** Review/Motion

**Action Required:** Review/Motion

**Action Required:** Review/Motion

**Action Required:** Review/Motion

**VIII. HOMEOWNER FORUM**

In accordance with NRS116.31083 this portion of the meeting is devoted to unit owners' comments and discussion. Except in emergencies, no action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Limited to three (3) minutes per member.

**IX. BOARD MEMBER REQUEST FOR FUTURE AGENDA ITEMS**

**X. NEXT MEETING DATE**

**XI. ADJOURNMENT**



*In accordance with NRS116.31083 the above agenda shall serve as notice of the Board of Director's Meeting for the Sierra Canyon Association. Each meeting of the executive board shall be audio recorded, unless the executive board is meeting in executive session. Unit owners have the right to obtain a copy of the audio recording at a cost to the unit owner. Upon approval of the minutes by the executive board, unit owners are permitted to receive a copy of the minutes or a summary of the minutes in electronic format at no charge to the unit owner, or in paper format at a cost of \$.25 per page for the first ten pages, and \$.10 per page thereafter. A period at the beginning and the end of each meeting is devoted to comments by unit owners and discussion of those comments.*

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The Board of Directors will meet in executive session to conduct business of the association that is deemed confidential pursuant to NRS 116.31085 item 3.

**EXECUTIVE SESSION MEETING**  
**WEDNESDAY, MARCH 8, 2017 at 3:30 pm**

**I. CALL TO ORDER/ESTABLISHMENT OF QUORUM**

**II. APPROVAL OF MINUTES**

**Action Required:** Review/Motion

**III. HEARINGS**

*This portion of the meeting is devoted to unit owners' who have been called to Hearing before the Board of Directors to address non-compliance matters or by special request of a unit owner. Comments are limited to a maximum of 3 minutes per unit. The Board will may ask questions of the unit owner during this time however, a decision will not be rendered until after the hearing, at which time management will send a letter to the unit owner regarding the outcome of the decision. Owners may submit a written response to a Hearing request if they are unable to attend. Owners may also bring their attorney or witnesses to the Hearing meeting.*

- A. Fine Assessment Determination
- B. Pre-Collection

**Action Required:** Review/Motion  
**Action Required:** Review/Motion

**IV. CORRESPONDENCE/APPEALS**

**Action Required:** Review/Motion

**V. DELINQUENCY**

- A. Delinquent Report
- B. Bad-Debt Write-Off

**Action Required:** Review Only  
**Action Required:** Review/Motion

**VI. COLLECTION REPORT**

**Action Required:** Review/Motion

**VII. LEGAL UPDATE/DISCUSSION**

**Action Required:** Review/Motion

**VIII. ADJOURNMENT**

**Action Required:** Motion