

Sierra Canyon Association Facilities Committee Charter

Article I. Purpose

The Facilities Committee shall advise Sierra Canyon Association Board of Directors and staff on matters related to facility usage, facility changes (additions, deletion, modification, etc.) and any other changing of facilities or amenities within Sierra Canyon.

Article II. Responsibilities

The Committee shall meet on scheduled meetings to discuss topics published in an agenda related to Sierra Canyon facilities, their amenities and/or activities. The committee will solicit and receive input from Sierra Canyon Association homeowners and staff regarding facility usage and facility changes. This Committee shall report its findings and make recommendations to the Sierra Canyon Board of Directors. The committee shall perform such additional functions as may be referred to it by the Board of Directors. No expenses or costs may be incurred without the prior authorization of the Sierra Canyon Board of Directors. The committee shall make written reports to the Sierra Canyon Board of Directors of its findings and recommendations.

Article III. Organization

- A. Residents of Sierra Canyon Association will conduct all meetings with the option of a Board of Directors or association staff liaison being appointed by majority vote of the committee.
- B. The Committee should be composed five (5). Committee members will be members in good standing with the Association and shall be drawn from the membership of the Association and approved by the Sierra Canyon Board of Directors as per recommendation from association staff of Sierra Canyon Association.
- C. Association members having unique expertise on issues under consideration may be requested by the Chair, as needed, to serve as a non-voting liaison/advisor to the Committee.

Article IV. Membership

A. Qualifications

- a. Any Association member in Good Standing qualifies for committee membership, except as noted herein.
- b. A background or experience in facilities management, architecture or engineering are a plus but not required.
- c. A spouse of a Committee member is not eligible to serve simultaneously on the same committee.

B. Terms of Members

- a. The term of being a member of the Committee shall be for one (1) year starting from the date the Committee member is appointed by the Executive

Director of Sierra Canyon.

- b. There is no limit to the number of terms a member may serve, unless such continued membership prevents other qualified applicants from serving.

C. Conditions of Membership

- a. After three (3) excused Committee meeting absences or one (2) unexcused Committee meeting absence in a year's time, a Committee member may be removed from the Committee at the discretion of the other Committee members. (An excused absence is defined as an absence with prior notification to the Sierra Canyon Executive Director, or an emergency situation precluding notification). All other absences would be regarded as unexcused absences.
- b. Committee members are expected to act as a team in carrying out responsibilities and to behave courteously to others. In the event any committee member fails to do so, the Board, with the recommendation of the Executive Director of Sierra Canyon, may remove the committee member from the committee.
- c. A member who loses Good Standing status with the Sierra Canyon Association will no longer will be eligible for Committee membership, until such time as that status is restored.

Article V. Meetings

- A. The Committee, in consultation with the front desk, shall establish the time of the regular Committee meetings periodically.

Article VI. Bylaws

- A. The Committee will abide by the governance in Article X of the Sierra Canyon Bylaws of the Sierra Canyon Association.

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